



**Registration Instructions**  
**Audubon Summer Camp**

Registration for summer day camps at the Green Mountain Audubon Center is completed online, through a portal called CamperReg: <https://camperregsecure.com/audubonvtlogin/>

Please note:

- A valid credit/debit card, **VISA, MasterCard, or Discover**, is required to complete registration
- If you would like to receive camp discounts, please [become a member first](#)
- The registration form has several required questions. Please indicate “n/a” if they do not apply.
- **Returning campers: please update your participant information** by clicking on the pencil/paper symbol to the right of each camper name in “My Account.” This includes **health, insurance, and emergency contact info**.
- **Send in the printable [Camper Release Form](#) to complete your camp registration by June 1st.**

#### Registration Process for **NEW CAMPERS**

- Create an account on [CamperReg](#).
- Select “Add New Program to My Cart” or “Select a Program” in the top right corner to proceed to the menu of program options.
- Click the green “+Register Now!” to add the program to your shopping cart, then the “Register for this Program” button to select your participant.
- Select “Register a New Person” and enter all details for your camper.
- Select the rate, enter Promo code if you’re a member, and complete the remaining registration questions.
- Add any add-ons **including a tshirt size**, donation (optional), and aftercare (optional)
- Read and accept the registration policies and type your name as a signature.
- If this is your only program registration, you are now ready to select “Check Out” and enter your payment details.
- If you wish to register another camper for this same program, click “Register for this Program” once again and enter the new camper details.
- If you wish to register a camper for a different program, select “Add New Program to My Cart” and find it in the list.
- Check Out and enter payment details to complete your registration.
- Download the [Camper Release Form](#). **This must be signed by a parent/guardian and by the camper’s physician before the start of camp.**

#### Updates for **RETURNING CAMPERS**

- Log in to your account on CamperReg. Review your account information to ensure that

- your contact details are up to date.
- Review the participant information for each of your campers in the “My Account” menu. Please ensure health, insurance, and emergency contact information is up-to-date.
  - Download the [Camper Release Form](#). **This must be signed by a parent/guardian and by the camper’s physician before the start of camp.**

### **Aftercare**

Aftercare is available for all camps from 4:00pm - 5:00pm, \$6/day. Sign up for aftercare is located in the “Registration Add-Ons” section of the registration form online. You have the option to select specific days (Monday-Friday), or add the full week (5 days). You must register for aftercare for each camp week.

### **T-shirts**

Our camp gift this year will be an Audubon T-Shirt! During registration, located in the “registration Add-Ons” section, **please check the add on box, and note the size t-shirt your camper would like to receive.** If you don’t add a t-shirt size, Preschool Nature Campers will receive a Small and Ecology Day Campers will receive a Large.

### **Make a donation**

On the registration page, located under the “Registration Add-Ons” section, you are able to make a tax-deductible donation with your purchase of camp. Check the box next to the amount you would like to donate so that it is added on to your camp purchase. You have the option to select an allotted dollar amount (\$10-\$60), and the option to donate a whole week of Preschool or Ecology camp.

### **Carpooling**

We maintain a list of people interested in carpooling. You can add your name to the list when you register for camp. Click the box next to “share my information” in the registration questions section. You must do this for every camp you sign up for. We will share your first name, email address, and town with other camp families who have also agreed. Please note that arranging carpooling is up to you. If you forgot to click this box, please call our office to have your information listed.

### **Scholarships**

Scholarships are available for both Preschool Nature Camp and Ecology Day Camp. [The Day Camp Scholarship application form is available online.](#)

Applications will be reviewed on a rolling basis (usually within one week of receipt). We aim to spread our scholarship funds between as many campers as possible by offering mostly *partial* scholarships; please consider what you can afford to pay so that we can provide financial assistance to as many campers as possible.

### **Camper Release Form**

Even though you entered your camper’s health details during the online registration process, we require a medical form signed by a parent/guardian and the camper’s physician, certifying that the camper is fit to attend camp and confirming the date of their last Tetanus booster. **[Print this form](#) and e-mail, fax or mail in by June 1st.**

**Confirmation & Payment**

Confirmation emails are sent only after your camper details are reviewed by an Audubon staff person. This is done weekly so may take a few days after registration. Your payment will be processed at the same time this confirmation email is sent. If you don't hear anything within 5 days, please contact the Camp Director.

**Contact details**

If you have any questions, do not hesitate to contact the Camp Director:

Green Mountain Audubon Center  
c/o Debbie Archer, Camp Director  
255 Sherman Hollow Road  
Huntington, VT 05462  
Phone: (802) 434-3068 Fax: (802) 434-4686

Camp Director: Debbie Archer, [darcher@audubon.org](mailto:darcher@audubon.org)